

# MUJIBUDDINIA



PROGRAM PROSPECTUS  
2022 ADMISSIONS



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THE MUQADDIMA PROGRAM IS LEGALLY LICENSED AND  
REGISTERED TO TRADE IN THE UK AND WALES UNDER THE  
REGISTERED COMPANY NAME PATHWAY GROUP INTERNATIONAL LTD,  
COMPANY NUMBER 13635908. REGISTERED OFFICE ADDRESS:  
KEMP HOUSE, 160 CITY ROAD, LONDON EC1V 2NX UNITED KINGDOM





## **PUBLIC NOTICE & DISCLAIMER**

The information hereby disclosed in this prospectus is to be referenced for informational purposes only and should not be construed as the basis of a contract between individuals / students and the faculty, staff and administrators of the program.

While the faculty, staff and administrators of the Muqaddima program do not currently anticipate any unforeseen changes in the existing mode of operation, as outlined in this version of the prospectus, they still retain the unreserved right to implement appropriate and necessary updates in response to any direct change in the operating circumstances both internal and external. Although some urgent changes may require immediate implementation without any prior notice to individuals / students enrolled onto the certificate or diploma programs, the administrative staff shall endeavour to inform all of our students of any such changes, at early as is possible.

In the event in which a change is made to the curriculum, details of such amendments will be disclosed and published through an official email communication sent to each individual / student that has enrolled onto any of our programs. The update shall be communicated within 24 hours of the change having been implemented.

It is recommended that students regularly check their inbox and read through any email communication that is sent to them from our offices, in order to keep abreast of any program developments and to avoid missing out on important updates.

We encourage all prospective students to carefully review this document prior to submitting applications for the Muqaddima certificate or diploma programs.

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## A WORD FROM OUR PRESIDENT

**“We are striving to demystify the process by which history is often codified and rendered distant and disengaging to the ordinary lives and experiences of millions of people, many of whom find themselves unable to extract meaning and significant answers to several questions pertaining to the rich and often misunderstood heritage and history of the Muslim past”**

Dr. Stef Keris



## OUR MISSION AND VISION

Our mission is to Educate, Elevate and Empower our students. Enabling them to cultivate the skill and ability to read and comprehend Islamic history according to the principles outlined by Ibn Khaldun in his seminal work *al-Muqaddima*, while also building a firm foundation for the ongoing study and analysis of Islamic history in general, through the study of traditional methods that culminate in the discipline of Islamic Historiography.

Through the Muqaddima Program, we are reviving the authentic voice of Islamic History by introducing our students to the core texts, foundational principles, traditional and contemporary research methods necessary to attain both a sound and appropriate comprehension and interpretation of Islamic History, its study and conveyance.

# OUR BOARD OF EXECUTIVES



**Dr. STEF KERIS BA, MA, PHD**  
**CO-FOUNDER, PRESIDENT & HEAD OF RESEARCH**

Dr. Stef Keris is an Award-winning Historian, Published Author, Professional Lecturer, Television Presenter and accomplished History Scholar whose numerous lectures, books, published documentaries and taught courses have been translated into several languages and used as core study texts in schools and study programmes. In addition to his doctorate in History, Dr. Stef Keris has also attended Cambridge University where he obtained an advanced teaching license. He has also appeared on several television programs internationally, most notably as a host for Huda TV (Egypt) where he delivered an extended series on the global history of Islam.

Dr. Stef Keris holds a Master's degree and a PhD in History, Political Science and Linguistics. Over the years, Dr. Stef Keris has demonstrated his expert skills and competence as a professional educator, having taught in several establishments throughout Europe and the Middle East. He is also a qualified Muslim Chaplain.

For several decades, Dr. Stef Keris has been prolific in his research and literary endeavours to revive the lost heritage and legacy of Muslims. A consummate and competent scholar in the field of Islamic History, Dr. Stef has authored and published several books and documentaries on the following subjects:

- The Untold History and Heritage of Islam in Europe
- The Rise and Fall of the Ottoman Empire
- Detailing how Islam spread across the World
- Studies on the meaning of Islamic Culture and Identity

Over the past 25 years, Dr. Stef Keris has reached a global audience, ranging from school children to university students. He is a prolific writer and a lifelong learner whose proficient command of several diverse languages has enabled him to convey his vast knowledge of History to international audiences. Dr. Stef Keris is fluent in several languages including English, German, Greek, French, Spanish, Dutch, Arabic. He is also currently studying Turkish.





**Mr. IBRAHIM M. BOW BA (HONS), MSC, ACMA  
CO-FOUNDER & STRATEGIC DIRECTOR**

A prolific researcher and educator, Ibrahim M. Bow has received numerous invitations as a guest lecturer for a number university audiences and societies within the UK. He has also been heavily engaged in developing new platforms and avenues for online education and his work in this field has resulted in assignments to prepare and deliver a series of Islamic History lectures for establishments and organisations in the United Kingdom and in the Middle East.

In his role as the founder and strategic director of Ilm Film Studios, Ibrahim M. Bow has several years of experience in working alongside prominent and leading production networks in the media industry. He has served as a content strategy consultant, presenter and production manager for international broadcasting networks serving global audiences, most notably on Huda TV (UK) and Guide us TV (US). His work has also been featured on Emaan Channel and the Muslim American Network (MAN).

Over the years, Ilm Film studios has been commissioned by a number of television production companies in the UK and in Germany - to provide custom animations for documentaries and films. In October 2020, a London based BAFTA Award winning production company commissioned the studio to produce custom animation footage for a based history series on the Discovery network.

Ibrahim M. Bow is a chartered management accountant and has a Bachelor's degree in Business Studies as well as two post-graduate degrees in Financial Management.





**Mr. YAASIR L. KERIS BA, MA  
DIRECTOR OF SALES & FINANCE**

Yaasir L. Keris occupies several posts and directorships on number of executive boards dedicated to educational programs and initiatives - including the Lost History Project, IslamicHistoryCourses.com and the Muqaddima Program. Over several years, Yaasir L. Keris has also served as a trusted and key member of Dr. Stef Keris’s educational enterprise, having immersed himself in the development of seminal platforms, programs and resources.

More recently, Yaasir L. Keris has combined his background and training in Islamic Finance with his passion for history, in order to develop a series of unique learning resources on the *Economic History of Muslim empires and dynasties*, this is a field of research and study in which he currently spends much time and attention developing.

He has a Bachelor and a Masters degree in Islamic Banking & Insurance.

**USTADHA. SUMAYYAH F. IBRAHIM BS  
LEAD COURSE ADMINISTRATOR**

Ustadha. Ibrahim was appointed as Lead Course Administrator and occupies a key post on the executive board. Her responsibilities include oversight of administrative operations including official student correspondence and all enrolment related inquiries. Ustadha Ibrahim is a retired high school teacher and avid traveller who has spent several years in the Middle East (Saudi Arabia, Egypt and Syria) where she learned Arabic. She has a Bachelors degree in Microbiology.

**USTADHA. ULFA HASAN BA  
EXECUTIVE ASSISTANT**

Ustadha. Ulfa serves as the executive assistant to Dr. Stef Keris and is responsible for all external communications on behalf of the executive board as well as coordinating executive engagements and schedules. She has read English Literature at university.

**MR. K. HAKEEM ALABI BA  
OFFICE MANAGER & EVENTS CCORDINATOR**

Mr Alabi is our business manager and events coordinator, he is responsible for the coordination and preparation for events, lectures and activities. Mr Alabi has a BA in Accounting and Financial Management with a professional background in Banking.



## THE MUQADDIMA PROGRAM

### OVERVIEW

The ***Muqaddima Program*** is a structured annual study course that has been designed and developed in response to growing and emerging demand for the specific and professional study of Islamic History and Historiography.

The ***Muqaddima Program*** serves the needs of individuals looking to study the world's most authoritative work on Historiography (Ibn Khaldun's *Al-Muqaddima*), while acquiring skills and competencies in the research, interpretation and meaningful analysis of Islamic History. This program also introduces students to the classical science of Islamic Historiography, its study and discipline.

## *Representing the 'Authentic Voice' of Islamic History*

The ***Muqaddima program*** was created to make critical knowledge of Islamic History, its sciences and disciplines - both accessible and relatable to a modern and diverse audience whose interests and curiosity in the history of Islamic Cultures, Empires and Civilisation - has for a very long time, been inadequately served.



## CURRICULUM

The ***Muqaddima Program*** is comprised of three distinct yet integral subjects, that are all based on the principles and methods outlined by Ibn Khaldun in his famous work *al-Muqaddima*.

Whether students have enrolled themselves onto the Certificate or Diploma programs, they will have the opportunity to study one or all of the following subjects:

1. A Critical Study and Analysis of Ibn Khaldun's *al-Muqaddima*
2. An introduction to Islamic Historiography, its study, development and methodology
3. Islamic History up until the 14<sup>th</sup> century

Each subject is comprised of structured 10 modules, with each module lasting for 2 hours.



## MODES OF STUDY

Our programs are delivered Online and On-Site (in person, London), twice in every month. All of our classes are transmitted online via a secure conferencing platform and video recordings of past sessions will be made available on the student learning platform. Participants who wish to attend the classes in person may do so at our London premises.

The complete *Muqaddima Program* is an annual immersive course that commences in September and concludes in June of every year.

Students enrolled onto the *Muqaddima Program* will all be provided with the following resources:

1. Physical copies of the course study-texts
2. The *Muqaddima Program* Course Folder
3. Official Timetable and complete recommended reading list
4. Branded stationary

# CERTIFICATE & DIPLOMA PROGRAMS

The Muqaddima Program offers self-accredited certificates and diplomas in the field of Islamic History and Islamic Historiography. Students have a choice between the Certificate and Diploma programs, both programs are delivered simultaneously, commencing in September and concluding in June of each calendar year.

	CERTIFICATE	DIPLOMA
Detailed study and analysis of Al-Muqqadima	✓	✓
Introduction to Islamic Historiography		✓
A history of Muslim empires		✓
Student Learning Portal	✓	✓
Study Resource Pack	✓	✓
Mid-term Assessment		✓
Project Assignment (Research & Presentation)		✓
Personal Mentor		✓
<b>Course Duration</b>	<b>36 weeks</b>	<b>36 weeks</b>
<b>Total Modules</b>	<b>10</b>	<b>30</b>
<b>Total Study Hours</b>	<b>20 hours</b>	<b>60 hours</b>
<b>Tuition Fees</b>	<b>£1,500</b>	<b>£2,500</b>

**Certificate** level students are entitled to study the *al-Muqaddima* without being required to participate in mid-term assessments and end of year projects.

**Diploma** level students are entitled to studying all three subjects and will be permitted to participate in the mid-term assessments as well as end of year project presentations. Additionally, each diploma level student will have the option of being assigned a personal mentor to guide and advise them on their end of year project.

# STUDENT LEARNING OUTCOMES

The Muqaddima Program is designed to revive the lost tradition and study of Islamic History and Historiography. Our team of dedicated researchers and academics is committed to the effective and positive development of each student enrolled onto the program.

We monitor and measure the outcome of our programs by following the PEOPLE framework, as outlined below:

1. **PROVIDE** an immersive and interactive learning environment and community through which students will acquire a thorough and guided experience in the study, analysis and interpretation on one of most seminal and authoritative classical texts ever written on the subject of Islamic History - Ibn Khaldun's *al-Muqaddima*.
2. **EQUIP** students to cultivate adequate and life-long comprehension skills, critical competencies and proficiency in applying proper the modes and methods for learning and unpacking Islamic History as outlined in the principles of classical Islamic Historiography.
3. **OFFER** students a wealth of knowledge and insights pertaining to the earliest developments in Islamic History, Historiographers and Chroniclers, up until the medieval age. Students will acquire knowledge of seminal and authoritative authors and texts in classical Islamic History and its sciences.
4. **PREPARE** students to conduct their own original research assignments and inquiries by teaching them the appropriate means by which to qualify various sources of historical information, the limitations and varying methodologies, terminologies and nomenclature that are prevalent in the register of classical works on Islamic History and historiography.
5. **LIBERATE** our students from being limited and confined to the rigid, narrow and mostly outdated methods of learning about Islamic history as currently taught in many schools, colleges and universities worldwide. Our programs are designed to be interactive, meaningful and appropriate for a modern audience.
6. **ENABLE** Diploma level candidates to apply their learning experience directly towards an assignment that will culminate in the publication of an original research article or the development of an initiative that will convey some aspect of Islamic History and its sciences.

We intend to deliver all the above mentioned through the effective delivery of programs and by educating, training and empowering students to not only learn how to read Islamic history but also how to analyse, interpret and convey it appropriately.



# COURSE ASSESSMENT

Students enrolled onto the Diploma Program will be assessed twice during the course.

The first assessment is a mid-term examination and the second assessment is a year-end project that will be comprised of a research assignment accompanied by a presentation delivered before an online-panel of instructors.

Upon completion, students will be awarded a Certificate or Diploma in recognition of their participation.



# OUR ADMISSIONS POLICY

## STUDENT ENROLMENT PROCESS

We are currently accepting applications for courses commencing in September 2022 (2022-2023 Academic year). Enrolment onto our Certificate and Diploma programs is both easy and swift for both UK and international applicants.

The procedure for submitting an application is as follows:

- Complete the online application form via our website
- Once submitted, our course administrators will respond within 72 hours to schedule an online interview

Successful applicants will receive email notification and an induction pack within 48 hours after having completed the online interview.

## ENTRY REQUIREMENTS

We currently only accept applications from students that fulfil the following pre-requisites

- All applicants must complete the online enrolment form
- Students must provide identification to prove that they are at least 18 years of age at the time of enrolment
- All applicants must be able to participate in an online assessment with our course administrators prior to an offer of acceptance
- Students will be required to demonstrate proficient in communicating in the English language (Reading, writing and speaking)

## INTERNATIONAL STUDENTS

International students are eligible to enrol onto any of all our programs.

## PROGRAM TUITION FEES AND TERMS

The tuition fees for our annual Muqaddima Certificate and Diploma programs are as follows:

### CERTIFICATE

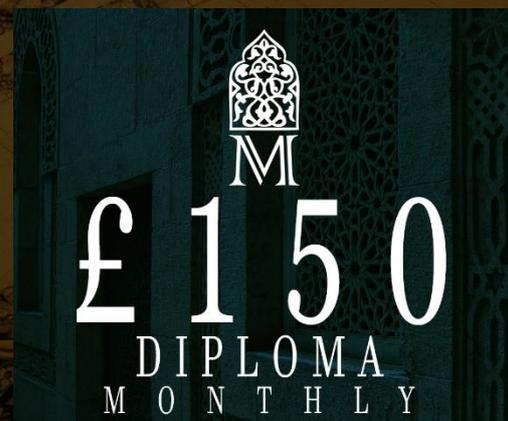


### DIPLOMA



Successful applicants for the Muqaddima Program are required to make an initial registration payment upon acceptance (up to £500 for Certificate and £1000 for Diploma). This balance is deductible from the overall course fees. The remaining balance may be paid on a recurring monthly basis.

You can contact our course administrators directly for further information on payment schemes and options by emailing us on [admissions@alMuqaddima.com](mailto:admissions@alMuqaddima.com)



# FREQUENTLY ASKED QUESTIONS

1. **What is the Muqaddima Program?** *This is not in any way a religious program. Students will be taught the skills and abilities necessary to be able to read the classical texts of Islamic History and to contextualise the ideas and intellectual frameworks within which such texts were written by their authors, most notably – the Muqaddima by Ibn Khaldun. Islamic history and its associated Historiography will be the foundation of everything conveyed and taught during the program.*
2. **How many hours of study will be delivered each month?** *The Certificate program is comprised of a two-hour session delivered once a month for the duration of the entire program, wherein students can select one of two subjects to study (al-Muqaddima or Islamic Historiography). The Diploma program is delivered in three distinct sessions per month, each individual session has a duration of two hours and students will be required to participate in at least one lesson very two weeks for the entire duration of the Diploma program.*
3. **Can students participate online / remotely?** *Yes, all students have the choice and ability to attend the in-class sessions for either the al-Muqaddima or the Islamic Historiography lessons, likewise – they can choose to participate remotely via our private secured livestream platforms.*
4. **Where will the on-site classes be hosted?** *All of our in-class sessions will be delivered in and around central London, the exact location will be communicated to students that have successfully enrolled onto the program.*
5. **Will there be specific course texts for each subject?** *Yes, there are core reading requirements for all of our subjects and the course book is included in the student resource pack that is sent to each student enrolled onto the Muqaddima Program.*
6. **How much homework will be assigned to students each month?** *Homework will only be assigned to Diploma level students however students enrolled onto any of our programs will be required to read and study the prescribed course texts prior and following every lesson, as specified by the instructors.*
7. **Are there part-time study programs?** *The current programs are all part-time in nature, however students are required to take participate in at least 1 of the delivered sessions each month in order to be able to complete the program successfully.*

**Is this program delivered in Arabic, Urdu or Turkish?** *No, we only deliver this program in the English language*



# OUR REFUND POLICY

## CAN I GET A REFUND IF I CHANGE MY MIND BEFORE THE PROGRAM BEGINS?

Yes, all paying students who have enrolled onto any one of our programs but later decide to cancel their application within **14 calendar days** after having made the initial payment - will be automatically eligible for a refund.

Please note that an administrative fee of £50 will be deductible from the total refund balance, in order to cover the cost of processing the reimbursement and the provision of physical learning resources (student pack).

## CAN I GET A REFUND AFTER THE PROGRAM BEGINS IN SEPTEMBER?

In such circumstances wherein a paying student decides to cancel their application at any time after the program has commenced (in September), they will

1. Not be entitled to a refund on the amounts already paid as part of the registration fees
2. However, if a refund is requested on additional payments (excluding the registration fees) before November 14<sup>th</sup> of the same academic year – then they will be entitled to a partial refund of 50% on any monies already paid.
3. Refunds are not granted in any form and under any circumstance wherein the paying student has already completed the entire program and later decides to request for a refund (regardless of whether the student was in attendance for every class or none of them).

Please note that changes in your personal and financial circumstances are not the responsibility of Pathway Group International Ltd and that the company is not liable for changes in your circumstances.

Please note that refunds are not granted if a student has been dismissed following written notice and a complete inquiry into the cause for dismissal.

Please note that refunds can only be requested by the applicant who made the original payment for the program, we are not authorised to make any payments to relatives, associates or acquaintances under any circumstance.

Please note that recipients of Student Grants or of the Scholarship are not entitled to claim reimbursement on the grants or scholarship awarded, under any circumstance nor can these be transferred onto a third party.

## IS THERE AN APPEALS PROCEDURE?

Yes, in extenuating circumstances - appeals for a partial or complete refund may be accepted at the sole discretion of Pathway Group International Ltd but only after a formal request for a refund has been submitted in full by the student and reviewed by the course administrative staff.

Appeals for refunds may be submitted directly via the following [admissions@alMuqaddima.com](mailto:admissions@alMuqaddima.com)

# DISCIPLINARY AND COMPLAINTS

## DISMISSALS

In the case of gross misconduct, dangerous and threatening behaviour, bullying and harassment of any sort – Pathway Group International Ltd reserves the right to formally request that a student be dismissed from the Muqaddima Program indefinitely, following a written warning.

Students may submit an appeal directly into the course administrator to request reinstatement onto the program by sending an email to the following inbox within 7 days of receiving the final notification of dismissal [admissions@alMuqaddima.com](mailto:admissions@alMuqaddima.com).

In the event of threats of physical violence or actual bodily assault towards any of our staff and administrative support, the student will be dismissed immediately.

## FORMAL COMPLAINTS

In the event wherein a student feels that they have been subject to inappropriate or abusive treatment by any of our instructors or administrative support, we request that a formal written complaint be submitted immediately to the following inbox [admissions@alMuqaddima.com](mailto:admissions@alMuqaddima.com) at the earliest opportunity and that a copy of the original email complaint be printed and kept safe for future reference. Our staff will then respond to the complaint within 7 days of having received it.

## CONTACT US

Are you looking for more information about the Muqaddima program?

You may submit your direct queries and inquiries into us by completing and submitting the online form below. We strive to respond to every query within 48 hours.

Alternatively, you may email our admissions team via the following

Email [admissions@alMuqaddima.com](mailto:admissions@alMuqaddima.com)



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